

REGULATION FOR RECORDS MANAGEMENT

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1. General
All concur

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2. Scope
 - a. Clarify records of elements in support of DD/P
(Log) - Commo - Comptroller

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Exclude Archives copy of cables (Cable Sec.)

- b.(7) Elaborate on VM definition (OTR)

3. Policies

- a. Term "areas" be clarified (Log)

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- a.(3) Objects to a specific relocation site (OTR)

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- a.(4) Wants exception due to sensitivity of some rec. (Compt.)

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Wants to insert "exception of Restricted Data - Line 2
after "records" (Asst. DD/I Admin)

Wants repositories inserted after Center also ditto
3a(3) above (OTR)

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4. Responsibilities

- a.(1) Ask to add "& assistance" after guidance (OTR)

- a.(2) Wants an exception for forms used to accumulate data within
office (Compt.)

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- a.(3) wants to spell out services as forms design and supplies and
equipment as filing (Compt.)

Notice give responsibility to area Rec.Off. to
review request for equipment (Log) NA

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- a.(4) Objects to specific relocation site; prefers "approved
relocation sites" (OTR).

- a.(5) Provision needed to submit covert records to GSA & Congress
for auth. to dispose (Log).

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Wants exception for GAO (Compt.)

Wants to add "National Archives" to avoid misinterpretation
of Leg. Counsel's Liaison with Congress (General Counsel)

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- a.(6) Wants operational audits clarified; also wants to exclude
certain records from audit (Compt.)

4.b(2) Ask for operating officials to designate Area Rec.
Off. and that responsibilities of same be defined. (Log) NA

b(3) wants type and kind of reports defined. (Compt) OK - encl

General

DD/P - would like for authority to be delegated to that organization to continue a separate records management program to be in general conformity with the Agency program.